



BE.Dance COVID-19 Class Procedure.

- **Cleaning and hygiene:**
- All frequently touched surfaces, equipment, toys, door handles and toilets used during the day will need to be cleaned thoroughly each day and between classes.
- **Movement around the premises:**
- It's important to reduce possible contact between different groups of children, and between adults, it may be helpful for corridors to be used on a one way basis at any given time.
- **Safe group size:**
- It is important to reduce contact between people as much as possible, so children, young people and staff where possible, should only mix in a small, consistent group and that small group should stay away from other people and groups. If possible, older children within those small groups should be kept at a safe distance in line with government guidelines.
- With distancing in place, class sizes will be adapted according to the size of the hall or studio
- We will use floor spots to clearly mark out areas for the dancers to stand
- All choreography and exercises will remain in one area and we will avoid travelling and contact work. Company classes will learn new choreography but we will leave out patterns, spacing and other choreographic devices. Once we are able to, we will introduce more travelling work and get back to staging the routines as we have done before.
- **Drop off and pick up routines:**
- Parents should be told when and where they can drop off their children and that this should happen outside the setting.
- We will determine a queuing system and a process for staff to greet each child
- Students will be asked to sanitize their hands immediately on arrival and when leaving the class
- Students will be asked to bring minimal belongings, ideally just a water bottle.
- Parents should also be told not to gather at the entrance to the premises.

- **Illness**
- No one with COVID-19 allowed on site
- If, during class, a student feels unwell, has a new and persistent cough or high temperature, parents will be called and ask to collect their child
- If a child is awaiting collection, they will be moved to an area, which is at least 2 metres away from other people. Whilst it would be better practice to move them to another room, this is not always possible in our venues and for safeguarding reasons we would need to keep them where we are able to see them.
- If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else
- If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.
- **What happens if there is a confirmed case of coronavirus (COVID-19) in a BE.Dance setting?**
- When a child, young person or staff member develops symptoms compatible with coronavirus (COVID-19), they should be sent home and advised to self-isolate for 7 days and arrange to have a test to see if they have COVID-19.
- They can do this by visiting NHS.UK to arrange or contact NHS 119 via telephone if they do not have internet access. Their fellow household members should self-isolate for 14 days.
- All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus (COVID-19), and are encouraged to get tested in this scenario. BE.Dance will contact the parents of students in this class to make them aware of the situation.
- Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. Again, BE.Dance will contact parents to make them aware. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.
- **As part of the national test and trace programme**, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other

children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.